



Local Pensions Partnership

## Change of bank details request form

For the protection of our members and to help prevent any fraudulent activity, we require **ALL** the information requested below before your bank details can be amended. If any of the information is not completed, we would be unable to carry out your request.

<b>Full Name:</b>	
<b>Full Address Inc Postcode:</b>	
<b>Date of Birth:</b>	
<b>National Insurance Number:</b>	
<b>Previous Bank Account Number:</b>	
<b>Previous Bank Account Sort Code:</b>	
<b>Pay Reference Number:</b>	

### New Bank Account Details:

<b>Name of Bank/Building Society/Nat/Giro Bank:</b>	
<b>Address:</b>	
<b>Bank Sort Code:</b>	
<b>Account Number:</b>	
★ <b>Building Soc Roll No:</b>	
<b>Name os Account Holder:</b>	

**\*Please note that you only need to fill in Building Soc Roll No if the account you wish it to be paid to is a Building Society Account\***

As we have payroll cut off dates to adhere too, we will apply these changes at the next available payroll run.

Please return this form to the email address below once received, you will get an email confirming that this has been updated.

[Payrollteam@localpensionspartnership.org.uk](mailto:Payrollteam@localpensionspartnership.org.uk)