**YourFund Site Administrator Request**

Please advise us directly when there is a change to the site administrator.

**Only one site administrator is permitted for each employer.**

**Site administrators are responsible for the creation, deactivation and moderation of all new and existing users of YourFund specific to your employer code.**

Please return to the LPPA Engagement Team [**Engagement@localpensionspartnership.org.uk**](mailto:Engagement@localpensionspartnership.org.uk)

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Employer |  | Employer Ref |  |
| Website Address |  | | |
| Corporate email address |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Site Administrator Name |  | | |
| Position |  | | |
| Address |  | | |
| Postcode |  | | |
| Telephone Number |  | Ext. |  |
| Email Address |  |  |  |

|  |  |
| --- | --- |
| Completed by (signed): |  |
| Please print name: |  |
| Position: |  |
| Date completed: |  |

To receive important communications from LPP complete our **Employer Contacts Form**